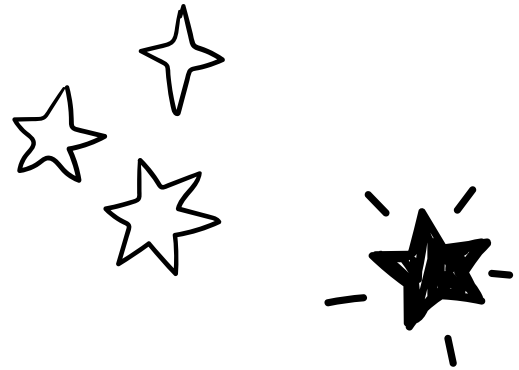




**BOYS & GIRLS CLUBS
OF THE MISSISSIPPI DELTA**



Volunteer Application

* PLEASE PRINT. *

Date of Application: _____

Unit: _____

PERSONAL:

Name: _____
Last First Middle

Address: _____
Street (Must have street address. No P.O. Box.) City State Zip Code

Home Telephone: _____ Cell Phone: _____

Social Security #: _____

Other Names You Have Used: _____

Driver's License # _____ D.O.B _____ State: _____

POSITION OBJECTIVE:

Position Desired: _____ Date Available: _____

Have you ever worked or volunteered at a Boys & Girls Club organization? YES NO

If yes, please list the organization(s). _____

Type of Volunteer Desired (circle one):

Full Time Part Time Summer/Seasonal AmeriCorps/Volunteer

Location Preference: _____ No Preference (circle if appropriate)

GENERAL INFORMATION:

How were you referred to the Boys & Girls Club? _____

Any felony convictions? YES NO **If yes, explain.** _____

If hired, can you certify that you are not awaiting trial on nor have you ever been convicted of or admitted committing any of the following criminal offenses in this state or similar offenses in another state or jurisdiction as defined in Section 45-33-23, Mississippi code of 1972 or Section 43-21-105 of the Youth Court Law?

- a. Sexual abuse of a minor
- b. Incest
- c. First or second-degree murder
- d. Kidnapping
- e. Arson
- f. Sexual Assault
- g. Sexual exploitation of a minor
- h. Contributing to the delinquency of a minor
- i. Commercial exploitation of a minor
- j. Manslaughter
- k. Burglary
- l. Robbery
- m. Child Abuse
- n. Sexual conduct with a minor
- o. Molestation of a child
- p. Aggravated Assault
- q. Felony offenses involving distribution of marijuana or dangerous or narcotics drugs
- r. A dangerous crime against children or aggravated assault committed against a minor resulting in a serious injury or committed by the use of a deadly weapon or dangerous instrument

Yes (initial here) _____, I can certify if hired that I am not awaiting trial and I have never been convicted of any of the above.

EDUCATIONAL BACKGROUND (Circle the Number of Years Completed):

High School 1 2 3 4 Name of School: _____

College 1 2 3 4 Name of School: _____

Grad School 1 2 3 4 Name of School: _____

Other School(s) 1 2 3 4 Name of School: _____

Describe your major areas of study and list any degrees/diplomas:

SPECIALIZED SKILLS AND KNOWLEDGE:

List any achievements or activities that you consider relevant to your ability to perform the job for which you are applying, such as awards received, memberships, or offices held in professional organizations, publications, licenses held, computer language or software programs, foreign languages (proficiency in speaking and/or writing), etc. (You may omit those that indicate race, color, religion, national origin, ancestry, sex, age, existence of a disability, medical condition, marital status, sexual orientation, or citizenship):

VOLUNTEER RIGHTS AND RESPONSIBILITIES

- ▶ Be assigned a job that is worthwhile and challenging with freedom to use existing skills or develop new ones
- ▶ Be trusted with confidential information that will help me carry out assignments
- ▶ Expect valid recommendations from supervisors
- ▶ NEVER report to any assigned site under the influence of drugs or alcohol
- ▶ NEVER use inappropriate verbal language
- ▶ Ensure the hours I serve are reported monthly
- ▶ Be on time each day I volunteer

PLEASE READ CAREFULLY AND INITIAL EACH PARAGRAPH:

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment will be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ In Order to safeguard the well being of the youth served by our organization, I authorize the Boys & Girls Clubs of the Mississippi Delta to verify all information provided by me on this application or in support of my efforts to obtain employment with the organization. I hereby authorize any prior employer listed on this application, except as noted, and/or any educational entity or person on this application to disclose to the organization any and all letters, reports and other information related to my work or educational record, without giving me prior notice of such disclosure. In addition, I hereby release the organization, my former employers, all educational entities listed on this application and all other persons or organizations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that it is a requirement of the organization that all employees who work with or have contact with children must have a criminal background check. I understand that the background check will be used to check criminal history records.

_____ I understand that nothing contained in this application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create a contract between the organization and me. In addition, I understand and agree that if I am employed, my employment is “at-will” which means employment is for no definite or determinable period and may be terminated at any time with or without cause or notice, at the option of the organization or myself. I also understand that no promises or representations contrary to the foregoing are binding on the organization unless made in writing and signed by the organization’s Executive Director.

PRE-EMPLOYMENT DRUG SCREENING CONSENT

I understand that all person(s) involved with children, who represent one of the three agencies listed above, is subject to a random drug screening test. I further understand that either failure to submit to a urine sample or if the analysis reveals the presence of drugs or other controlled substances, I will be immediately terminated.

I hold harmless the Boys & Girls Clubs of the Mississippi Delta, its officers, agents, employees, directors, volunteers and members as well as the testing agency from any claims I may have against any or all of them arising out of the drug screening test and its use to determine whether I may volunteer with this organization.

I have read this form in full and understand the above statements.

Printed Name: _____ Signature: _____

Date: _____ Witness: _____

**THE BOYS & GIRLS CLUBS OF THE MISSISSIPPI DELTA
IS A DRUG-FREE AND SMOKE-FREE WORKPLACE
WE ARE AN EQUAL OPPORTUNITY EMPLOYER**



BOYS & GIRLS CLUBS
OF THE MISSISSIPPI DELTA

Mississippi

Form MDHS-SS-482A

Revised 05-23-91

ADMINISTRATION USE ONLY

Date: _____

_____ Passed _____ Failed

Checked by:

PERMISSION FOR BACKGROUND CHECK

Date: _____

I give my permission for Boys & Girls Clubs of the Mississippi Delta to conduct a background screening with law enforcement, the Child Abuse Central Registry, previous employers, and any other persons to determine my suitability in working with children. I understand that this permission is a part of my application for a foster parent _____, adoptive parent _____, residential child care worker _____, child placing worker _____, or day care worker _____, respite care provider _____, or other child care worker _____, school employees _____, or other volunteer (Please Specify). I further understand that this information will only be used in regard to the above application.

Signature _____

Print Name _____

Social Security No. _____

Date of Birth _____

